



GARHBETA COLLEGE
P.O.: GARHBETA ✦ DIST.: PASCHIM MEDINIPUR (W.B.)
PIN- 721127 ✦ PHONE NO. - (03227) 265143/267154
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NOTICE

Date: 02-07-2018

All the students of our college are hereby asked to go through the following instructions carefully and follow them strictly:

- 1) Attendance in the classes will be strictly monitored before each Internal Assessment, Students not having the required number of attendance (**at least 75%**) will not be allowed to sit for the next Internal Assessment. Students will not be allowed to enter the classes after 5 minutes from the commencement of classes.
- 2) Students have to attend all Internal Assessment as per University Academic Calendar; otherwise they will not be allowed to sit for University Examination.
- 3) **Students must collect their Identity Cards from the college office within five (5) days & always display the same when entering the campus.**
- 4) Admission of students in Honours Courses will be treated cancelled if he/she absents himself/herself for twenty consecutive working days from the commencement of classes without intimation and his /her seat will be filled up by the student from General Courses.
- 5) Students should follow the dress code except Wednesday as given below:
 - (a) For Boys: **Black trouser and sky blue shirt.**
 - (b) For Girls : **White Shalwar and sky blue Kamiz with white dopatta or white sharee with sky blue border (Par) and sky blue blouse.**
- 6) Entry of the outsider inside the college campus for political campaign during the college hours is strictly prohibited.
- 7) No political campaign or procession can be organized within the college campus by the students without prior permission of the authority.
- 8) **Use of Mobile phone (or any musical instrument) in the campus is strictly restricted. Students must switch off their Mobile phones when they are in the campus.**
- 9) Loitering in the corridor or sitting at Veranda and High bench during and between the classes is strictly prohibited.
- 10) **Entering the College office without permission is strictly restricted.**
- 11) **Bi-cycles or motor-cycles of the students must be parked in the cycle stand in an orderly manner. If any vehicle is parked in any other places, a fine will be charged.**
- 12) Do not damage any property of this building. Penalty will be charged if detected.
- 13) Leave the campus immediately after the classes are over at 5 P.M. / 2 P.M (Saturday only).
- 14) Maintain silence and cleanliness within the campus for proper academic atmosphere.

(Dr. H.P. Sarkar)
Principal
Garhbeta College